

## Sully and Lavernock Community Council

### Minutes of the Ordinary Meeting of the Council

**5 June 2018 at 6.15pm at The Pavilion, Burnham Avenue, Sully.**

Present: Cllrs Oaten, Barlow, Thomas, Garland, Sylvester, Scaglioni, and the Acting Clerk. Cllrs Jones, Baguley and Tatt arrived late.

Ref No.	Minutes	Matters Discussed	Action: who, by, when
37/2019	<b>Apologies for Absence</b>	None	
38/2019	<b>Declarations of Interest</b>	Cllr Sylvester declared he was a member of Sully Centurions Cricket Club and therefore had an interest in relation to any item regarding Sully Centurions Cricket Club.	
39/2019	<b>To receive the report of the representative of the Vale of Glamorgan County council</b>	<p>Cllr Penrose gave an explanation about section 106 funding; what it is and how it should be spent. The latest section 106 funding for Sully was given by the developer of the Hayes Point development.</p> <p>Cllr Scaglioni asked if it was possible to place a tree or shrubs on the newly constructed tarmac roundabout on the Hayes Road/South Road/Sully Moors Road junction. Cllr Penrose explained that the Vale Council could not agree to the instalment of any vegetation on the new roundabout. They would agree to the installation of planters elsewhere in Sully for example or under signage. A resident had offered to supply and maintain planters, however Cllr Penrose advised that long term maintenance of such planters can be problematic. Works to the roundabout had been paid for by the Welsh Government.</p>	

	<p><b>Democratic Session</b></p>	<p>There were three requests from residents.</p> <ul style="list-style-type: none"> <li>• An update on the CCTV was requested. The Acting Clerk responded that it was in hand – a local qualified surveyor was in the process of completing a report on where to situate cameras.</li> <li>• Was it possible to install two benches on Vale Council owned land? One in Arlington Road and one on Greening Road(?). It was agreed permission should be sought from the Vale Council.</li> <li>• An update was requested as to the progress of installation of defibrillator in Lavernock The Clerk advised that a Lavernock resident had offered to have the defibrillator fixed to the side of his house, however the supply of a power source to the unit had to be provided. Enquires as to best way to do this would be made.</li> </ul> <p>Further information obtained after the meeting: Clerk advised by Cariad (a defibrillator supplier) that the models we have ordered have a battery that provides the heating and lasts five years.</p> <p>A resident spoke about the possible reintroduction of rail services to Sully and Lavernock and recommended that Cllrs closely review Cardiff Council's Transport and Clean Air Green Paper. Link below:</p> <p><a href="https://www.cardiff.gov.uk/ENG/resident/Parking-roads-and-travel/transport-and-clean-air-green-paper/Pages/default.aspx">https://www.cardiff.gov.uk/ENG/resident/Parking-roads-and-travel/transport-and-clean-air-green-paper/Pages/default.aspx</a></p>	<p>Acting Clerk, within 6 weeks</p> <p>Acting Clerk in 14 days – Done</p> <p>Acting Clerk in 14 days</p>
40/2019	<p><b>To approve the minutes of the Ordinary Meeting held 1/5/18 (Part One)</b></p>	<p>The minutes were approved.</p>	

41/2019	<b>To consider Matters Arising from minutes of 1/5/18 (Part One)</b>	No 15/2019 refers. The management of the land on the 'sea' side of the coastal path on the BP land was discussed. Maintenance is the responsibility of SLCC. Cllr Penrose confirmed that the Vale would cut back this side of the coastal path free of charge twice a year, around June and September. The Cllrs agreed the vegetation would need cutting back more regularly and asked the Acting Clerk to get a quotation from the contractors who currently cut the BP field and from the Vale. The area is too big for the groundsmen to cut back using bush cutters and the sit on mower cannot access the land. The Cllrs referred the matter to the Playing Fields and Jubilee Hall Working Group.	<b>Acting Clerk in 14 days</b>
42/2019	<b>To approve the minutes of the Annual Meeting 1/5/18</b>	The minutes were approved.	
43/2019	<b>To consider matters arising from the minutes of the Annual Meeting held on 1/5/18.</b>	No matters were raised.	
44/2019	<b>To consider correspondence received.</b>	<ul style="list-style-type: none"> <li>• A reply to the resident who had complained about the two containers in the Pavilion Car park spoiling her view, had been sent.</li> <li>• An email had been received asking SLCC to consider the possibility of having a Nextbike bike share rack placed in an appropriate location in Sully. The Cllrs agreed Sully could benefit from being part of the scheme and asked for further information to be sought.</li> <li>• A reply to the resident in Porlock drive, asking for help regarding maintenance of the tree outside his/her property, had been sent.</li> </ul>	<b>Acting Clerk in 14 days</b>
45/2019	<b>To consider planning applications received.</b>	No planning applications received.	

46/2019	<b>To consider the report of the Chairman.</b>	<p>The Chairman advised that the investigation in relation to the Clerk was progressing. Upon obtaining the consent of the investigator, Cllrs asked to see a copy of the Terms of Reference.</p> <p>Information received since meeting – the Investigator is not prepared to let Cllrs see the terms of reference.</p>	<b>Acting Clerk in 7 days</b>
47/2019	<b>To receive the report of the Acting Clerk.</b>	<ul style="list-style-type: none"> <li>• The acting clerk advised that the two containers in the Pavilion Car Park were to be painted the next day.</li> <li>• The telephone and broadband running costs had been reduced by changing suppliers.</li> <li>• The first meeting with the Acting Clerk and a local qualified retired surveyor had been arranged. The surveyor had kindly agreed to work free of charge, with the Acting Clerk to produce reports on:</li> </ul> <p>A planned maintenance programme for Jubilee Hall and The Pavilion, which will include health &amp; safety, disabled access and fire safety works. In addition, he will update the SLCC's Asset Register.</p>	<b>Acting Clerk - ongoing</b>
48/2019	<b>To consider health and safety matters.</b>	<p>The Acting Clerk advised Cllrs that individual 'councillor' email boxed could be hired for £1.99 per month from a company call 1+1. The aim of purchasing the mail boxes was to safeguard Cllrs personal mail boxes. The arrangements could be made by the SLCC's website manager and further instructions and advise would be forthcoming. The Cllrs agree arrangements this should be actioned.</p> <p>The Acting Clerk advised that she had contacted the Sully Sailing Club with a view to set up a meeting to discuss, painting the barrier, maintenance of the fence, payment for utilities etc.</p>	<p><b>Acting Clerk – in 14 days</b></p> <p><b>Acting Clerk to liaise with surveyor within 7 days.</b></p>

		The storage of red diesel was discussed. The surveyor working on reports for the Council was asked to look at current arrangements and advise.	
49/2019	<b>To consider the reports of the Working Groups.</b>	The Chairman read out the recommendations made by the Working Groups and the minutes were approve.	<b>Acting Clerk - ongoing</b>
50/2019	<b>To consider the reports of representatives on external bodies.</b>	Sully Primary School – Meeting had not yet taken place. Evenlode Primary School – Meeting had not yet taken place. Community Liaison Committee – Meeting had not yet taken place Chemical Advisory Meeting – Meeting had not yet taken place.	
51/2019	<b>To consider and approve payments.</b>	Payments were considered and approved.  The Acting Clerk advised Council that she was in the process of getting registered as a 'serving authority' with Barclays.  Regarding the possibility of changing banks from Barclays to Unity Trust, the Acting Clerk was still looking into the matter. Cllr Tatt asked for a finance report to be provided to Cllrs – the Acting Clerk will discuss with the Chairman, what form this should take.	<b>Acting Clerk by next meeting.</b>  <b>Acting Clerk by next meeting.</b>
52/2019	<b>To agree the date and time of forthcoming Working Group Meetings.</b>	The Council agreed that Working Group Meetings would take place as and when required, when there were enough items to warrant a meeting. Every two months or so. Urgent matters would be discussed via email. The Planning Working Group would not meet. Instead they would consider planning applications individually and liaise with each other by email if needed. This arrangement would be reviewed in 6 months time.	

53/2019	<b>To consider the date of the next Ordinary Meeting of SLCC.</b>	It was agreed the next Ordinary Meeting will take place on Tuesday 3 <sup>rd</sup> July 2018.	
54/2019	<b>To consider matters which the Chairman considers to be urgently referred to the Council.</b>	No matters raised by the Chairman.	

**Minutes approved as a true record.**

**Signed .....Chairman**