

SULLY AND LAVERNOCK COMMUNITY COUNCIL

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL

DATE/TIME	TUESDAY 4 APRIL 2017 AT 6.15 PM	
LOCATION	THE PAVILION, BURNHAM AVENUE, SULLY	
PRESENT	CLLRS BARLOW, STEPHENSON, TATT, SCAGLIONI, GARLAND, JOHN, JONES, NEWTON AND SYLVESTER	
IN ATTENDANCE	CLERK TO THE COUNCIL, CLLRS PENROSE (PART ONLY) AND MAHONEY (PART ONLY) AND 1 RESIDENT	
No/Ref	Minutes/Matters Discussed	Action
		Who/By When
208/2017	To Receive Apologies for Absence	
	There were no apologies received.	
209/2017	To Receive Declarations of Interest	
	Cllr Sylvester declared an interest in relation to any item regarding Sully Centurions Cricket Club.	
210/2017	To Receive the Report from the Representatives of the Vale of Glamorgan Council	
	There was nothing to report from the Vale of Glamorgan representatives	
	The meeting was suspended to hold the democratic session. The session started at 6.16pm and ended at 6.18pm	
	Democratic Session	
	Cllr Penrose raised a matter on behalf of a resident, Mrs Woodford of Smithies Avenue regarding the provision of a running track around the playing field at Burnham Avenue to encourage residents etc to participate in and	Jubilee Hall and Playing Fields

	promote a healthy lifestyle. Cllr Barlow said the matter would be referred to the next Jubilee Hall and Playing Fields Working Group meeting	Working Group
211/2017	To approve the Minutes of the Ordinary Meeting held on 7 March 2017	
	<p>Cllr Barlow advised that as the minutes of the Ordinary Community Council meeting held on 7 March 2017 had been sent out at 6.19am today he suggested that members be given 5 minutes to read them. The minutes were considered and the following amendments were proposed:</p> <p>184/2017/1 – To include ‘Burnham Avenue’ after the word ‘Potholes’.</p> <p>197/2017 – To include the words ‘and that the matter be referred to the Finance and Personnel Working group and that section 106 monies be applied for’.</p> <p>It was proposed by Cllr Newton and seconded by Cllr Sylvester that after making the above amendments the minutes of the Ordinary Community Council meeting held on 7 March 2017 be approved. The proposal was carried by 7 votes to nil votes. 2 Councillors did not vote.</p>	
212/2017	To consider Matters arising from the Minutes of the Ordinary Meeting held on 7 March 2017	
212/2017/1	183/2017/4 – The Clerk confirmed that the resident had been advised why the Community Council could not support the project regarding clearing of the old railway line.	Clerk – 7 days
212/2017/2	184/2017/1 – Potholes Burnham Avenue – The Clerk advised that he had not received a response from The Vale of Glamorgan Council on this matter. Cllr Sylvester advised that there was an improvements in the repairs to the potholes at the top of Burnham Avenue.	
212/2017/3	186/2017 – Planning application re Cosmeston Medieval Village – Cllr Garland advised that according to the planning register in relation to this application, the Community Council had not submitted any objections. The Clerk produced a letter dated 9 March 2017 to The Vale of Glamorgan Council lodging objections. The Clerk advised that this letter had been submitted along with others relating to planning applications. The Clerk advised that he always sent a letter in respect of planning applications but that he would have to consider submitting comments and observations by email in future with ‘hard’ copy letters being sent by post. Cllr Tatt suggested writing to The Vale of Glamorgan Council asking for the reasons why the objections had not been put before the Planning Committee. Cllr Penrose suggested re-submitting the letter of objection and advised that this application would be the subject of a site visit by the members of the Planning Committee.	

212/2017/4	190/2017 – Coastal Path Work – Cllr Jones referred to the previous decision to re-affirm the decision made in this matter by the Community Council but could not locate it in the minutes. Cllr Barlow advised that it had previously been discussed by the Community Council.	
212/2017/5	196/2017 – Security Systems – The Clerk advised that he had requested quotes from contractors in that field. The Clerk advised that because of the security arrangements already in place an alarm system for the workshop may not be required. The system at the Pavilion did need upgrading.	Clerk – 28 days
212/2017/6	200/2017 – Monitoring System – Cllr Barlow suggested that the agenda item referring to the monitoring system be moved and discussed under Part 2 of the agenda. This was agreed.	
212/2017/7	201/2017 – Authorisation and signature of cheques – The Clerk confirmed that the Financial Regulations stated that the cheques were to be signed at the monthly meeting of the Community Council and that the signature arrangements were 2 Community Councillors plus the Clerk. The Clerk also said that the bank mandate provided for 3 signatures to be on each cheque. Cllr Barlow advised that the Council was not respecting the Community Council's Financial Regulations and the Council should be doing so. The Clerk advised that on a number of occasions he paid, for various reasons, accounts on behalf of the Community Council and would not be prepared to wait for a maximum of a month before being re-imbursed. The Clerk also advised that as the Community Council did not meet in August of each year there would be an even longer delay. The Clerk also advised that the Financial Regulations were sent out to each Council member prior to the Council's Annual Meeting each year. Cllr Barlow said that he would take the matter up with the Council's internal auditor.	Cllr Barlow – 28 days
213/2017	To consider correspondence received	
213/2017/1	Sully Centurions Cricket Club – The Clerk read out a letter from the Chair of the cricket club, David Sylvester in relation to various issues and requesting a meeting with the Jubilee Hall and Playing Fields Working Group.	Clerk – 7 days
213/2017/2	Vale of Glamorgan Council Re Code of Conduct – The Clerk referred to email correspondence from The Vale of Glamorgan Council with reference to the submission of information relating to the Code of Conduct. The Clerk advised that he would be responding the following day.	Clerk – 7 days
214/2017	To consider planning applications	
	It was noted that there had been no planning applications for the Planning Working Group to consider at their	

	last meeting. The Clerk advised that there had been no new applications submitted since the aforementioned meeting..	
215/2017	To receive the report of the Chair of Sully and Lavernock Community Council – Cllr I Barlow	
	Cllr Barlow read out a letter that he had received from the Monitoring Officer of The Vale of Glamorgan Council in connection with the Code of Conduct. Cllr Barlow also advised that he had spoken with The Vale of Glamorgan earlier that day concerning this matter and advised the members that he would be responding by the date specified being 18 April 2017. Cllr Barlow expressed concerned that the Council had not dealt with its statutory obligations.	
216/2017	To receive the report of the Clerk to Sully and Lavernock Community Council – D G Roberts	
	The Clerk referred to the report that had been circulated to Councillors and went through each of the items included therein. The Clerk referred to the Youth Club’s request to put up basketball hoops on the side of the Jubilee Hall. Cllr Tatt proposed and Cllr Sylvester seconded a proposal that Cllr Newton look into the feasibility of such action. The proposal was carried by 7 votes to 2 votes. The Clerk also advised that he had reviewed the position with regard to the provision of dog bins under the control of the Community Council and suggested that further bins be placed between the ‘kissing gate’ at the bottom of Clevedon Avenue and the ‘kissing gate’ at the entrance from Beach Road to include replacing the one adjacent to the ‘kissing gate’ at the bottom of Clevedon Avenue. It was proposed by Cllr Barlow and seconded by Cllr Sylvester that the provision of additional dog bins be undertaken.	Cllr Newton – 28 days Clerk – 28 days
217/2017	To consider the completion of an application form to the Lottery Fund for financial assistance towards the set up costs in relation to the construction of community allotments at Hayes Road, Sully	
	Cllr Tatt spoke on this matter and updated members on the current position and in particular the meeting that he had had with the Lottery Fund personnel which was also attended by Darren Jackson of Beechwood College. The initial discussions were well received because of the following: <ol style="list-style-type: none"> 1. The submission of a Business Plan to The Vale of Glamorgan Council by this Community Council. 2. This Community Council are an allotment authority under the 1908 Smallholding and Allotment Act. 3. This Community Council are committed to carrying out the administrative function as previously 	Cllr Tatt and Clerk – 28 days

	<p>indicated to The Vale of Glamorgan Council.</p> <p>Cllr Tatt advised that the Community Council were invited to submit an application form to the Lottery Fund for financial assistance to fund the project. It was proposed by Cllr Barlow and seconded by Cllr Tatt that the application form be completed. The proposal was carried unanimously. Cllr Tatt advised that he would require the assistance of the Clerk together with input from Beechwood College. The Clerk enquired about the timescale for completion of the application form and Cllr Tatt advised that he would wish it to be completed by the end of June 2017. Cllr Jones suggested involving the local allotment society.</p>	
218/2017	<p>To consider quotes from specialist barristers received via William Richards of Aspinalls in relation to seeking an opinion regarding the acquisition of the land at Hayes Road, Sully via a Compusory Purchase Order or Complusory Lease.</p>	
	<p>Cllr Barlow proposed that as this matter was commercially sensitive that it be dealt with under Part 2 of the agenda . The proposal was seconded by Cllr Stephenson and the proposal was carried unanimously.</p>	
219/2017	<p>To consider the membership of the Community Survey/Review Working Group</p>	
	<p>Cllr Barlow proposed that Cllrs Scaglioni and Garland be included in the membership of the Community Survey/Review Working Group. The proposal was seconded by Cllr Sylvester and the proposal was carried unanimously.</p>	
220/2017	<p>To consder re-structuring the Council's Working Groups</p>	
	<p>It was proposed by Cllr Barlow and seconded by Cllr Newton that the re-structuring of the new Working Groups be left for the new Council to consider. The proposal was carried by 8 votes to no votes with 1 abstention.</p>	
221/2017	<p>To consider the amended Standing orders document as discussed</p>	
	<p>It was proposed by Cllr Barlow and seconded by Cllr Tatt that the consideration of the amended Standing Orders be considered by the new Council. The proposal was carried by 7 votes to 1 vote with 1 abstention.</p>	

222/2017	To consider the invitation by Sully and Lavernock Hearts Matter to be involved in the project to provide a number of de-fibrillators in the Sully and Lavernock area	
	The Clerk gave a report on the meeting that he had been invited to attend with other interested parties to discuss this matter. The interested parties in attendance were Ian Mathias and Richard Thomas from The Old School Hall, Steve Thomas and Ken Jones from the Saving Sully Group and Chris Tatt from the Saving Sully Group and the Library Trust. The Clerk advised that the provision of the de-fibrillators was discussed and the possible locations indicated. The Clerk advised that he had spoken with Rogers Dykes' partner, Rhian who was delighted that the Council would put one up in memory of Roger. It was intended that 6 such defibrillators be provided throughout the area. The Clerk advised that the Saving Sully Group were holding a sponsored walk on Sunday 30 April 2017 to raise funds for a machine. The Clerk advised that from enquiries made it was proposed that the Community Council pay for the equipment because they could recover the VAT and that all the donations would be paid to the Council. The Clerk also advised that following his meeting with the new leader of the Youth Club they had indicated that they would wish to be involved. It was proposed by Cllr Tatt and seconded by Cllr Sylvester that the Community Council support the project. The proposal was carried unanimously.	
223/2017	To consider the financial report to 28 February 2017 as circulated.	
	There were no comments made on the financial report circulated. It was proposed by Cllr Barlow and seconded by Cllr Newton that the financial report for the period to 28 February 2017 be noted. The proposal was carried unanimously.	
224./2017	To consider holding a Public Meeting in respect of parking issues related to the operation of Sully Primary School	
	Cllr Barlow referred to email correspondence that had circulated recently in relation to parking issues at the school and suggested that a public meeting be held to consider those issues. Cllr Tatt suggested that a strategy meeting be held prior to any Public meeting being held to which interested parties be invited to explore the problems. The interested parties would be as follows: <ul style="list-style-type: none"> • Highways department of The Vale of Glamorgan Council • Police • Representatives from Sully Primary School 	Clerk - 28 days

	<ul style="list-style-type: none"> • Sully Road Safety Group • Vale of Glamorgan Councillors <p>The proposal was seconded by Cllr Sylvester. The proposal was carried unanimously. Cllr Penrose gave information regarding the clearing of an area adjacent to the roadway down to the Pavilion to enable it to be used for parking. Cllr Barlow queried the position with regard to the management of that land and wanted the position clarified about its ownership. The Clerk advised that in 2016 there had been issues regarding the ownership of this land and that eventually it was established that it was under the control of The Vale of Glamorgan Council.</p>	
225/2017	To consider and fully review the provision of cricketing facilities and services provided by the Community Council to Sully Centurions Cricket Club	
	<p>Cllr Tatt advised that he had asked for this item to be placed on the agenda. Cllr Barlow drew the attention of members to the decisions made by both the Jubilee Hall and Playing Fields Working Group and the Finance and Personnel Working Group regarding this matter and that it should be included in the overall review of the usage of facilities by all users. Cllr Tatt expressed great concern about how the matter was dealt with at the Jubilee Hall and Playing Fields Working Group as it had been taken off the agenda by a vote of that Group. Cllr Tatt advised that he had asked the Clerk to consult with One Voice Wales regarding this issue and the response had been received that an agenda item could not be taken off the agenda in such a manner. Cllr Barlow questioned whether the right questions and information had been asked of One Voice Wales. Cllr Tatt advised that he would be taking the matter up with the Monitoring Officer at The Vale of Glamorgan Council. It was proposed by Cllr Tatt and seconded by Cllr Garland that the item be discussed at this meeting. There were 4 votes for the proposal and 4 votes against the proposal. As the votes were tied Cllr Barlow used his casting vote to defeat the proposal.</p>	
226/2017	To consider the usage of the Playing Fields and Jubilee Hall by all current users	
	<p>It was proposed by Cllr Barlow and seconded by Cllr Stephenson that this review be undertaken and that the Sully Centurions Cricket Club be included in such a review. The proposal was carried by 4 votes to nil.</p>	

227/2017	To re-consider the position with regard to the coastal path issues in respect of comments from residents and users and to consider options available	
	Cllr Jones said that he had asked for this item to be placed on the agenda as public opinion had been voiced by many residents regarding the width of the coastal path. Cllr Jones said that in view of this adverse public opinion whether there was any possibility of reviewing the decision to extend the path to a reasonable width to allow wheelchair access. Cllr Scaglioni advised that the Ramblers Assoc recommended that paths be 5.7ft wide. The Disability Discrimination Act was referred to. Cllr Tatt said that he had voted for a 4 ft path but on reflection he considered that this was possibly a wrong decision and questioned what was required in terms of legislation to be taken into consideration when constructing such a footpath. It was proposed by Cllr Tatt and seconded by Cllr Barlow that advice be sought on the current legislation position. The proposal was carried by 8 votes to nil votes.	Clerk – 14 days
228/2017	To consider Health and Safety issues	
	There were no matters to consider.	
229/2017	To receive the reports of the Working groups	
229/2017/1	Finance and Personnel Working Groups – Cllr Barlow said that in view of the situation that existed at the present time in relation to the problems during the Working Group meetings it was not appropriate to consider the matters discussed at the meeting of the Finance and Personnel Working Group. Cllr Barlow proposed and Cllr Stephenson seconded a motion not to discuss the matters considered at the meeting of the Finance and Personnel Working Group meeting. Cllr Tatt asked for a recorded vote. Cllrs Barlow, Stephenson, Sylvester and Newton voted for the proposal. Cllrs Tatt, Garland, John, Scaglioni and Jones voted against the proposal. The proposal was therefore defeated. It was therefore proposed by Cllr Garland and seconded by Cllr Tatt that the draft minutes of the meeting of the Finance and Personnel Working Group held March 2017 be noted.	
229/2017/2	Jubilee Hall and Playing Fields Working Group – Cllr Barlow proposed that the minutes of the meeting held on 28 March 2017 were not considered at this time on the basis that matters discussed at that meeting were going to be reported to the Monitoring Officer of The Vale of Glamorgan Council and the issues may become one of ‘sub judice’. The proposal was seconded by Cllr Sylvester. The proposal was carried by 4 votes to nil votes.	
229/2017/3	Planning Working Group – No planning applications to consider	

229/2017/4	Community Survey Working Group – Nothing to consider as the minutes of the last meeting had not been circulated.	
230/2017	To receive the reports from Council representatives of outside bodies	
230/2017/1	Governing Body – Sully Primary School – Cllr Scaglioni advised that he was unable to attend the last meeting so there was nothing to report.	
230/2017/2	Governing Body – Evenlode Primary School – Cllr Barlow referred to the report that had been circulated. The Clerk confirmed that this was the first time that this item had appeared on the agenda.	
230/2017/2	One Voice Wales – Nothing to report. Cllr John advised that the next meeting was at the end of April and that he would not be able to attend that meeting.	
230/2017/3	Community Liasion Committee – It was reported that at the last meeting a presentation had been made.	
230/2017/4	Old School Management Committee - Nothing to report.	
230/2017/5	Partnersip and Community Together (PACT) – Nothing to report.	
230/2017/6	Chemical Advisory Panel – The minutes of the last meeting had been circulated. Cllr Stephenson advised that he was still trying to obtain informtion regarding 3 rd party insurance cover. It was proposed by Cllr Tatt and seconded by Cllr Sylvester that the Clerk write formally to try and obtain this information.	Cllr Stephenson – 14 days
231/2017	To consider and approve payments	
	The Clerk produced the list of payments to be approved. Cllr Barlow proposed and Cllr Stephenson seconded the proposal that the list of payments for consideration be approved with the exception of the payment to Capital UPVC Cladding. The proposal was carried unanimously. Cllr Barlow proposed and Cllr John seconded the proposal that the payment to capital UPVC Cladding be approved. The proposal was carried by 8 votes to 1 vote.	
232/2017	Date and Time of Working Groups	
	The Working Group meetings had been arranged for Tuesday 25 April 2017 but it was proposed by Cllr Sylvester and seconded by Cllr Barlow that these meetings are postponed with the exception of the Planning Working Group which may be required to meet as a result of planning applications submitted. The proposal was approved unanimously.	

233/2017	Date of next meeting	
	It was proposed that the next Ordinary Community Council Meeting be held on Tuesday 16 May at 6.15pm. The Clerk advised that the Annual Meeting had to be held within 14 days of the elections on 4 May 2017 i.e on or before 18 May 2017. The Clerk advised that he would look at a suitable date to hold this meeting.	Clerk – 14 days